

**WELCOME TO
RAYNVILLE ACADEMY
NURSERY**

Information Booklet

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The Early Years Foundation Stage

This is the curriculum and stage that your child will access from birth to 5 years old. The Foundation Stage runs throughout all Nursery and Reception Classes. We aim for parents and staff to form a partnership so we can provide quality education for every child.

At Raynville we ensure close links are maintained with the Reception Class to aid transition. We work in the same outdoor environment together so our children become familiar with all of the adults in the Foundation stage classes. This also means children become very familiar with the 'big school' and their move to Reception is a natural, non-threatening progression.

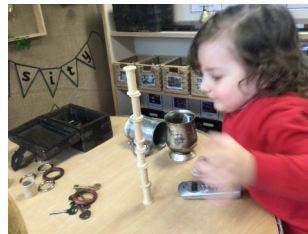
The Nursery Environment

Our Nursery has places for 78 children, 39 morning places and 39 afternoon places. We offer these sessions in a variety of combinations to help support our children's needs. These are as follows:

5x mornings	8:45/9:00 until 11:45
5x afternoons	12:30 until 3:15/3:30
2 1/2 days start	Monday & Tuesday 8:45-3:30 & Wednesday morning 8:45– 11:45
2 1/2 days end	Wednesday 12:30-3:30 & Thursday & Friday 8:45-3:30
30 hours	Monday to Friday 8:45 until 3:30

Please be aware that there is a charge of £2.50 per day for lunchtime care. And so families who's children attend for 2 1/2 days or 30 hours will need to pay this.

Our setting provides an exciting spacious inside and outside environment. Inside we have a well resourced and stimulating environment which is designed to support your child's learning as they grow and become active learners. Outside you will find two working areas. The first at the front of the Foundation classrooms which houses our water, den and camping, construction, mud kitchen, investigating and many other areas. The second, at the rear which is more physically based. Children are encouraged to use all of their senses to explore these exciting and challenging environments with highly trained, supportive staff.



Starting Procedure

We have found that most children settle confidently using the following routine:

Day 1– Children arrive at 9-9.15am or 12:45-1.00pm with their parent/carer and are greeted and introduced to the nursery. **Both parent/carer and child stay and play for one hour then leave.**

Day 2– Children arrive at 9am or 12:45pm with parent/carer, who leaves the child after explaining that he/she is leaving but will return in a short time. **The child is collected and taken home after a one hour stay and play without parent/carer.**

Day 3– Children arrive at 8:45am or 12.30pm with parent/carer, who again leaves the child after explaining that he/she is leaving but will return in a short time. **The child is collected and taken home after a two hours stay and play without parent/carer.**

Day 4- Providing the first three days have worked successfully the child is usually ready to be left for the full nursery session **from 8:45/9:00-11:45 for morning children and from 12:30-3:15/30 for afternoon children**
For children who stay over lunch

Day 5— Children need to bring a packed lunch and be collected by parents/carers between 12:45 and 1:00pm. If your child is happy they will start their normal attendance pattern after this. If we feel they would benefit from staying for a further lunch then we will discuss this with you further.

This system offers flexibility to enable the introductory period to be extended if the child needs a more gradual settling in period. If your child is attending full days we will suggest a starting procedure that allows the child to get use to dinner times and the full day at nursery. We believe that by working in partnership with parents we can ensure you child settles in happily.

Change of clothes

Please ensure your child has a bag with a change of clothes in it. This should include:

Trousers/leggings, t-shirts, pants, socks, jumper/cardigan, shoes/pumps or slippers.

Please also ensure they have a roll of small bin liners for wet clothing and a pack of baby wipes.

Milk/Water

If your child drinks milk, parents will be asked to register their child on the "Cool Milk" website. Nursery children are entitled to a free carton of milk daily. We also ask that you provide a sports type water bottle for your child which can be filled with water, **NOT JUICE** so your child can keep hydrated and access this at anytime during their nursery day.

Changes of address or contact details

It is essential that nursery is **immediately** informed of any change of address, telephone numbers, or other contact details in case of an accident or emergency.

First Aid and accidents

If your child has a minor accident at Nursery he/she will be attended by a member of staff, grazes and bumps are cleaned. All minor accidents are recorded in our First Aid book and show the date, time, location, injury, first aid given and signed by the person who administered the care. We then tell the parent or carer on collection and give out an accident slip with the relevant information on it about your child's accident. We will contact you immediately if major accidents happen in nursery or if they have a head injury. In these cases, you will be given the option of collecting your child early.



Attendance and punctuality

Your child's attendance and punctuality in nursery is very important. It helps to establish routines and forms good habits which in turn will help your child be more receptive to learning new things. Please telephone the school on the first day your child is ill or unable to attend or you can drop Mrs Brine a message on Seesaw. We also have an answer phone where you can leave a message when school is closed. You will find the school telephone number on the front of this booklet. We expect all children to have at least 95% attendance. If attendance falls below this a meeting will be arranged with the class teacher and attendance team.

Holidays

We prefer that our children do not take holidays in term time. However if you must take a holiday during term time, a holiday form should be completed and returned to school office in plenty of time before the holiday for authorisation. Please be aware if permission is not given this will go down on your child's record as an unauthorised absence and will effect their attendance.

The Curriculum

There are seven areas of learning in the Early Years Foundation Stage;

- Communication and Language
- Personal, Social and Emotional Development
- Physical Development
- Literacy
- Mathematics
- Understanding the World
- Expressive arts and design

By the end of reception most children will have achieved or progressed through the 'Early Learning Goals' for each of the seven areas of learning. We are committed to a policy of Equal Opportunities for all children to gain access to a balanced curriculum of learning experiences. Information will be regularly given to parents/families on how you can help at home.

Online learning journals

Once your child is settled into nursery we will begin their Seesaw online learning journal. This is a collection of photos and activities your child takes part in. Some will be led by an adult but others will be of their own choosing. It shows their progression over their time in nursery. Parents can access the journal using a mobile phone, tablet or computer. You will be asked to scan a QR code to set up your family account and will be given a separate QR code for your child's account.

How is our nursery organised?

Our well organized nursery gives your child a wide range of stimulating areas of provision such as tactile, creative, curiosity, workshop, small world, large construction and role-play areas. Provision is carefully planned and resourced to allow children to make their own choices and become 'active independent learners'. Young children need opportunities to explore, question, practice, experiment and discuss what they know about their environment.

We plan focus activities around a topic to offer a wide range of varied experiences and learning covering all areas of the Early Years Foundation Stage curriculum. But of the utmost importance is that of the children's interests which we encourage and this helps shape our curriculum. Our aim is to support and nurture the 'all round' or holistic development of your child.

Throughout school we use Read, Write, Inc to support children learning phonics. This starts in nursery. In maths, our children love Number Sense activities.

Times of Nursery Sessions

Morning

Flexible start: 8.45am until 9.00am
Finish: 11.45am

Afternoon

Start: 12.30pm
Flexible finish: 3.15pm until 3.30pm

Nursery Staff

Nursery Teacher :	Mrs E. Brine
Teaching Assistants:	Mrs K. Fozzard Miss R. Hawksworth
Lunchtime supervisors:	Mrs S. Burton Mrs L. Weston

Key Workers

We operate a Key worker system in the nursery which means once your child has started nursery they will be allocated a member of staff. This staff member is someone parents can pass on regular information to about your child or ask specific questions about progress etc. Each day your child will take part in a planned activities with their keyworker to help them become more independent and learn new skills.



What you can expect from us:

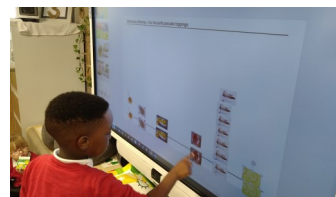
- A safe, happy and well resourced environment
 - A caring and supportive ethos
 - A curriculum which builds on what children already know and challenges them to go further
 - Highly qualified, experienced and committed team of staff
 - Sensitivity to individuals needs
 - Time to discuss your child
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What we expect from you:

- Your child is toilet trained (unless he/she has additional needs)
- Your child attends every session (unless he/she is ill)
- To telephone the school if your child is ill & not attending or you can send a message via Seesaw
- You bring and collect your child on time
- Your child is dressed suitably for indoors and outdoors and can be independent e.g. easy to fasten clothing and shoes
- Your child has a change of clothes in case of accidents

How you can help at home:

- Have consistent routines and bedtimes
- Share a book with your child daily
- Sing action and counting rhymes
- Talk with your child about what they have done in nursery



In Nursery we provide the children with a workshop area where they can practice the skills of cutting, gluing, joining, fastening and other creative and manipulative skills. We need your help to keep it well stocked. Please help to do so by collecting and bringing in any of the following items:

- Small and large boxes
- Washed milk bottle tops
- Corks
- plastic lids
- Foil and kitchen roll tubes (not toilet rolls)
- Fabric of all types and sizes
- Buttons
- Wool
- ribbon
- string
- Washed yoghurt pots
- ice cream tubs
- margarine tubs
- Shiny and textured paper and card
- Old or broken costume jewelry

