

Outbreak Management Plan: Raynville Academy

Public Health Advice	Setting Action	Mitigations to minimise impact on education	Setting Lead & Deputy
Reinforce hand and respiratory hygiene measures		Ensure followed	AJM (Principal) JH&GB (Vice)
Consider whether any activities could take place outdoors, including exercise, assemblies, or classes		Adapt the LTP to take into account learning that is better suited to outside.	AJM (Principal) JH&GB (Vice)
Increase ventilation indoors	Windows and external classroom doors to be open throughout the day to increase ventilation. Where temperature is an issue, open all the doors and windows fully when children are not in the classroom to flush the room.	Ensure heating is on so classroom temperature is productive to learning.	AJM (Principal) JH&GB (Vice)
Cease use of staffrooms	Staffroom out of action for first 12 weeks due to building work. Staggered breaks and lunches support in reducing numbers. Extra tables in hall for staff to use during lunch. Outdoor picnic areas to be used weather permitting.		AJM (Principal) JH&GB (Vice)
Enhanced cleaning focussing on touch points and any shared equipment	Maintain rota for enhanced cleaning.	Ensure followed	AJM (Principal) JH&GB (Vice)

Strengthened communications to encourage staff/students to undertake twice weekly LFD testing	Reminders to be sent via staff WhatsApp on the evening of testing.		AJM (Principal) JH&GB (Vice)
Encourage staff to undertake more frequent LFD testing	Share information from Leeds so staff understand the importance testing plays. Ensure staff have adequate testing kits.		AJM (Principal) JH&GB (Vice)
Reinstate on-site rapid LFD testing for students in secondary and post-16	N/A		AJM (Principal) JH&GB (Vice)
Reintroduction of 'bubbles' and limit mixing	Continue with class playtimes and lunchtimes with dedicated staff per class. Potentially revert to staggered start and finish times to minimise contact. Reintroduce the one-way system at KS2 for the corridors.	Ensure staff do not cross bubbles Put up signage to support the one way system	AJM (Principal) JH&GB (Vice)
Reintroduction of face coverings in communal areas (for staff and students in secondary / post 16, and staff in primary)	Inform staff via email and WhatsApp.	Supply in office for staff who do not have a face covering	AJM (Principal) JH&GB (Vice)
Reintroduction of face coverings in classrooms (secondary / post 16 only)	N/A		AJM (Principal) JH&GB (Vice)
Cessation of educational residential visits	Any residential visits to be cancelled by the staff member organising the event.	To be rearranged or do virtually	AJM (Principal) JH&GB (Vice)
Cessation of educational day visits	Any day visits to be cancelled by the staff member organising the event.	To be rearranged or do virtually	AJM (Principal) JH&GB (Vice)

Cessation of open days and/or transition or taster days	Any open days to be cancelled and information circulated via website and virtual options given to parents.	To be rearranged or do virtually	AJM (Principal) JH&GB (Vice)
Close to visitors and non-essential external services	Admin to contact all visitors or non-essential services to cancel.	Where the visitor is linked to a class or child, seek to carryout visit virtually	AJM (Principal) JH&GB (Vice)
No parental attendance on site	Staggered start and finish times to return to minimise parental contact.		AJM (Principal) JH&GB (Vice)
No live performances on site	Any performances to be cancelled by the staff member organising the event.	To rearrange or do virtually	AJM (Principal) JH&GB (Vice)
Mass PCR testing of pupils/students on site	N/A		AJM (Principal) JH&GB (Vice)
Reintroduction of shielding for clinically extremely vulnerable children and staff	Consult with staff and children who are extremely vulnerable and carryout a risk assessment.	Remote learning via Seesaw	AJM (Principal) JH&GB (Vice)
Closure of all setting-based wrap around care	Consult with PHE and MT COO	Remote learning via Seesaw	AJM (Principal) JH&GB (Vice)
Closure of a particular room, class, or year group	Consult with PHE and MAT COO	Remote learning via Seesaw	AJM (Principal) JH&GB (Vice)
Closure of school to all but key worker and vulnerable children	Consult with PHE and MAT COO	Remote learning via Seesaw	AJM (Principal) JH&GB (Vice)
Closure of entire school	Consult with PHE and MAT COO	Remote learning via Seesaw	AJM (Principal) JH&GB (Vice)